



THE WORLD IS OUR FAMILY

# CAROLINA INTERNATIONAL SCHOOL

A NORTH CAROLINA PUBLIC CHARTER SCHOOL

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## Board of Directors Meeting Minutes

September 13, 2012

Attendance:

	2012					2013					
	8/9	9/13	10/11	11/8	12/13	1/10	2/14	3/14	4/11	5/9	6/13
Scott Elliott	X										
Dr. Charles Hutchison		X									
Sam Leder	X	X									
Tom Anderson	X	X									
Terri Clay Meadows											
Curtis Ifill	X	X									
Nimish Bhatt											
Mystica Nelmes	X	X									
Donna Harkey	X	X									
Kim Hoyle	X	X									
Abby Bottoms	X	X									
Sarah Frankart		X									
PTSO		X									

Call to Order: 6:30 pm

CIS Mission Statement

Sarah Frankart

Finance Report:

Abby Bottoms

The audit for the 2011-2012 school year is underway. Reviewed options for copier lease.

Secretary's Report

Abby Bottoms

Reviewed minutes from the August 2012 meeting and noted changes. Tom Anderson motioned to approved the August 2012 minutes with noted changes. Curtis Ifill seconded. Motion Passed.

## Committee Reports

Academic Report:

Mystica Nelmes, Principal

Mystica Nelmes gave an overview of academic status including the following points and newly implemented programs:

- 14 new students were added to grades K-5 bringing our total enrollment to 564.
- Introduced new staff members, Jady Arriaga, Jessica Lester, Crystal Westbrooks and Randy Price.
- Founder's Day ways held before the last movie night and Nimish Bhatt spoke.
- PLC meetings have started and are focusing on raising student achievement.
- Students are not getting dropped off the internet during class this year.
- Student Council started with Mystica Nelmes as the leader. Student Council will be participating in Big Sweep and the money raised from casual day will be donated to the Buddy Walk.
- Mystica Nelmes and Mandy Durrence attended CeTO meetings. When the classes are complete both will be certified technology officers.
- Mentor-Mentee meetings have started.
- Staff professional development occurred for 5 days covering technology, thinking maps, Kansas strategies, RTI, EC/Inclusion, CIPA/FERPA, ESL, Finance/NCWISE and NC Legislation update.
- BASP has 42 student
- WIKI for parent notes
- Kindergarten and 2<sup>nd</sup> grade switched their grade level country.
- Channel 1 has been added to the schedule for grades 6-10
- The SIP has been voted on by staff.

Donna Harkey had the following updates:

- NCWISE, the student data program, Judy Nelms is the new NCWISE data manager and all students are entered and they are working on class schedules.
- We are now offering VPS (virtual public school) classes. This allows students to take classes that we currently do not offer. We currently have twelve 10<sup>th</sup> grade students taking advanced language classes (Spanish II, Chinese II and Latin) and one 9<sup>th</sup> grade student taking Spanish II.
- Katie Smith was an exchange teacher in India over the summer and she has given us connections to the school she worked in.
- Jill Morin, a parent at CIS, is our liaison with the International Studies program at UNCC. She has asked staff members to serve as host families.
- EC files are currently being reviewed and an IEP report card will be included with the regular report cards.

**PTSO:**

**Tamara Windham**

The PTSO had the following updates:

- Presented the title and bill of sale for the new bus to the board.
- Working on streamlining communication. They will be giving Mystica Nelms information to go out on teacher ease.
- Attraction books are being sold.
- Looking at other catalog sales to raise money to purchase an additional bus.
- Secret pals have been set up for the school year.
- Snacks will be provided at the monthly staff meetings.
- The Book Fair will be held the week of October 8, 2012.
- International Festival will be held October 12, 2012.

**Staff Report**

**Sarah Frankart**

See attached update from the staff.

**New Business**

The Staley family will be a primary sponsor at the Mint Hill Madness Festival. They will be selling raffle tickets to win a Kindle Fire, Nest Thermostat and an installed HVAC unit. They will also be selling tickets to a bungee run during the festival. They will be donating all proceeds to the building fund.

The Carolina International School Education Foundation that was formed in 2006 was not completely set up. The finance committee recommended that the Foundation be dissolved and proper paperwork be sent to the Department of the Secretary of State. Sam Leder motioned to dissolve the Foundation. Tom Anderson seconded. Motion Passed.

Tom Anderson made a motion to approve the Board application of Melissa Cooler and Terri Chaney. Curtis Ifill seconded. Motion Passed.

**Open Comments**

Kim Racz spoke about her concerns with the number of staff members that left at the end of the school year. Her children have been affected by the staff changes that have been a problem for many years.

8:45 Sam Leder moved to go into closed session. Tom Anderson seconded. Motion passed.

**Closed Session:** Contract matters: personnel. Open Session: 9:15 pm

Tom Anderson motioned to adjourn the meeting. Sam Leder seconded. Motion passed. **Adjournment:** 9:20 pm.

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

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*Signature*

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*Date*

**Guidance News – Mrs. Ifill**

- The 9<sup>th</sup> and 10<sup>th</sup> graders will serve as mentors for students in K-3<sup>rd</sup> grade.
- We are seeking students who have volunteered in the community to represent CIS in the 18<sup>th</sup> annual Prudential Spirit of Community Awards.
- We will start some new group sessions: Separation/Divorce and Grief/Loss for those students who may need additional support.
- Guidance lessons provided for students. Possible topics that may be offered in the classrooms: Academic Improvement, Time Management, Decision-Making, Respect, Self-Confidence, Bullying and Social Skills.
- Offering the PSAT on October 20<sup>th</sup> for 10<sup>th</sup> grade students.

**4<sup>th</sup> Grade – Mrs. Fitchett**

Fourth grade is settling into the routines, and loving the new technology. We have set up Edmodo accounts for the students, and are thrilled with the progress and savvy of the students.

**3<sup>rd</sup> Grade – Mrs. Potts**

The third grade classes are integrating Social Studies with Language Arts as they study citizenship through the eyes of author Barbara Cooney's story, Miss Rumphius. The students are working in small groups and using their laptops to complete a web quest titled "Be a Good Citizen with Miss Rumphius". The students will complete tasks and present their projects to the class. Upon completion, students will earn Good Citizenship Awards.

**2<sup>nd</sup> Grade – Mrs. Deiwert**

In 2<sup>nd</sup> grade we are starting off the year with Thinking Maps all about our Author Study: Roald Dahl. We are also getting ready to celebrate Oktoberfest with our students as we study about our sister country, Germany.

**Science – Mr. Furlough**

He is getting a Science Olympiad team together. So far he has interest from 4<sup>th</sup> through 10<sup>th</sup> grade for this science based competition. Events all types of science and process skills.

From the Science Olympiad website, [www.sciencenc.com](http://www.sciencenc.com), "North Carolina Science Olympiad (NCSO) is a nonprofit organization with the mission to attract and retain the pool of K-12 students entering science, technology, engineering, and mathematics (STEM) degrees and careers in North Carolina. Every year NCSO hosts tournaments on university, community college, and public school campuses across the state. These tournaments are rigorous academic interscholastic competitions that consist of a series of different hands-on, interactive, challenging and inquiry-based events that are well balanced between the various disciplines of biology, earth science, environmental science, chemistry, physics, engineering and technology."

**1<sup>st</sup> Grade – Ms. Nicholas**

My students are big readers and writers this year. I have a few who are already at a second grade writing level based off of B.O.Y. writing samples! They love learning everything and seem to be quite a bright bunch.