



CAROLINA INTERNATIONAL SCHOOL
the world is our family

9545 Poplar Tent Rd Concord, NC 28027

Phone: 704.455.3847 Fax: 704.455.4672

School Hours 8:30 am –3:30 pm

Board of Directors Meeting Minutes

April 11, 2019

Attendance:

	2019											
	10-Jan	14-Feb	14-Mar	11-Apr	9-May	13-Jun	11-Jul	1-Aug	12-Sep	10-Oct	14-Nov	12-Dec
David Kukielski, Head of School	X	X	X	X								
Donna Harkey, K-12 Principal	X	X	X	X								
Teacher Representative	X	X	X	X								
PTSO Representative	X	X	X	X								
Kasi Eagle, Chair	X	X	X									
Dr. Rashonda Burkett, Vice Chair	X	X	X	X								
Nilan Russell Jr., Secretary	X	X	X	X								
Amy Ward, Treasurer	X	X	X	X								
Abby Bottoms	X		X	X								
Charles Stanec		X	X									
Tom Anderson	X	X	X	X								
Mark Johnson	X	X	X	X								
Bob Grimm	X	X	X									
Trista Collins	X	X	X	X								
Sarah Baxter												
Curtis Ifill	X	X										

Welcome, Call to Order @ 6:30pm

Amy Ward

CIS Mission & Vision

Brynn Bates

Service Project Presentations

1st Grade – Church of God Children's Home

Teachers: Manal Abouchacra, Brynn Bates, Lauren Falkowski, Kayla Troiano, Nadisha Vang, Jason Weibel

2nd Grade – Pop Tabs Project w/ Ronald McDonald House of Charlotte

Teachers: Barbara Bacharach, Christian Bunch, Jennifer Nunn, Becky Proper, Samantha Weibel, Priscilla Young

Secretary Report

Nilan Russell

- Additional edits being made to March Minutes. March and April minutes will be submitted to BoD for approval

Marketing & Development Committee

Amy Ward

- Reviewed design layout of gym

Finance Report

Amy Ward

- Current year budget update
- May budget meeting to discuss setting 2019/2020 budget

Head of School

David Kukielski

- New awning has finally been installed
- Admissions update:
 - 141 acceptances so far for next year
 - Waitlist for a handful of grade levels
 - There are currently a couple of planned marketing initiatives being set-up
 - Intent to Return Letters being sent out Monday, April 15th / Due Friday, May 3rd

Principal Report

Donna Harkey

- FIELD TRIPS and/or ASSEMBLIES
 - HS 12th grade “Rock the Boat” Bahamian Cruise was a blast
 - Students truly demonstrated a maturity level very rarely seen
 - Caught doing a lot of great deeds around the ship and for other people
- ACCOMPLISHMENTS
 - First CIS Art Exhibit was amazing – hidden talent for Mr. Kukielski
 - Junior/Senior Prom Embassy Suites
 - Athletic/Student Council hosted a MS Dance
- PROFESSIONAL GROWTH
 - All teacher training for EOY assessments
- COMMITTEE (Highlights)
 - Accountability
 - Encouraging and recognizing growth within EOG test scores

Teacher Report – CIS Happenings

Brynn Bates

- Kindergarten: Students are showing much progress in sight words and reading levels
- 1st Grade: Began learning the unit in science about rocks and minerals
- 2nd Grade: The Cinderella Ball will be held on Wednesday, April 17th
- 4th Grade: In Social Studies, students have worked in teams to design a good deed or service to market to their classmates
- 7th Grade: In ELA, students have finished learning all their grade-level roots and have continued to demonstrate mastery of using

PTSO

PTSO Rep

- Thursday, April 18th: Teacher Appreciation Breakfast
- Tuesday, May 7th: Final Teacher Appreciation event. It is also “National Teacher Appreciation Day”. Teachers will be served lunch

Old Business – None

New Business

David Kukielski

- BoD to review the current Admissions Policy Handbook and make the necessary amendments required, per the Office of Charter Schools
- Mark asked if there is a given due date – David stated that there is not one at this time. David provided a handout of the section needing to be reviewed. He is to also send out electronically to the BoD.

Open Comments

- None

Trista Collins motioned to move to closed session. Mark Johnson seconded. Motion passed unanimously.

Closed Open Session @ 7:36pm

Opened Closed Session @ 7:45pm

Ended Closed Session @ 8:59pm

Meeting Adjourned @ 9:00pm

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date