



CAROLINA INTERNATIONAL SCHOOL
the world is our family

9545 Poplar Tent Rd Concord, NC 28027

Phone: 704.455.3847 Fax: 704.455.4672

School Hours 8:30 am –3:30 pm

Board of Directors Meeting Minutes

September 11, 2014

Attendance:

	2014						2015					
	7/16	8/14	9/11	10/9	11/13	12/11	1/8	2/12	3/12	4/16	5/14	6/11
Scott Elliott	X	X	X									
Dr. Charles Hutchison	X	X	X									
Sam Leder	X	X	X									
Tom Anderson	X	X	X									
Curtis Ifill			X									
Rashonda Burkett	X	X	X									
Mark Johnson	X	X	X									
Sarah Baxter	X		X									
Donna Harkey	X	X	X									
Sally Reynolds	X	X	X									
Abby Bottoms	X		X									
Mr. Hill Teacher Rep			X									
PTSO		X	X									

Call to order 7:00

Scott Elliott

CIS Mission & Vision

Mr. Hill

Secretaries report from August 14th meeting was reviewed and approved by the board with the following changes:

- Corrected name of Lacrosse and Environmental Committee to Lacrosse Committee
- Add Dr. Charles Hutchison as present
- Old Business: Corrected spelling of Dr. Bealle's name
- New Business: Corrected spelling of Mr. Elliott's name
- Administrative Report: Spelling correction 'volleyball'

Building Committee

Tom Anderson

No new items discussed.

Capital Campaign

Rashonda Burkett

- Rashonda Burkett is establishing accounts needed to accept donations
- CIS families were invited to join the Capital Campaign committee.

Finance Report

Sam Leder

- Reviewed Financial Reports
- Item of concern: student head count for first 20 days
- Finance meetings are held the Tuesday prior to each month's Board of Directors meeting and are open to the public

Administrative Report

Sally Reynolds/Donna Harkey

- Very successful first week and a half of school for staff and students

- First assembly to be held in the atrium, where Children's Theatre (sponsored by Duke Energy) presenting their program, 'Treasure Trove of Conservation Cove'
- First graders to sing a song from India for an assisted living center who is also studying India. Other grade levels will be completing similar community projects.
- An additional after school program will be offered to parents/students
- Peace Day preparations underway for September 19th
- North Carolina Report Card and Growth index data to be released in February instead of September/October
- ACT/Explorer testing planning underway

Teacher Report

Mr. Hill

- School band has 36 members
- Ms. Batra is assisting with Peace Day preparations
- Mr. Prybula's class is completing a science S.T.E.M. challenge each day

PTSO

Eileen Sousley

- Successful Open House
- Big Sweep (9am-noon) / Founders Day BBQ (1pm-5pm) scheduled for September 27
- Catalogue sales began September 10
- Charter Bus to transport students to school implemented
- Family Dance scheduled for September 19

Old Business

- None to report

New Business

- Scott Elliott moved we establish a board sub-committee to handle advertising and marketing, Tom Anderson seconded, the motion passed unanimously

Open Comments

- None presented

Scott Elliott made a motion to go into closed session to discuss a legal matter, Sam Leder seconded. Motion passed unanimously.

Closed Session at 8:25p

Open Session at 9:35p

Rashonda Burkett made a motion to adjourn, Charles Hutchison seconded. Motion passed unanimously.

Adjournment 9:40p

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date