



“The World Is Our Family”
A North Carolina Public Charter School

CAROLINA
International School

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BOARD OF DIRECTORS MEETING MINUTES

Date: Thursday, April 28, 2022

Meeting Purpose: Regular Scheduled Meeting

Time: 6:30 pm (Zoom Call)

Prepared by: Bob Gorham (Interim Secretary for Board)

Board Members in Attendance: Kasi Eagle (Board Chair), Sharon Smith, Dr. Camela Ford, Bob Gorham (Quorum present)

Board Members Not in Attendance: Mario Stoilovich, Tom Anderson

Others: Dr. Paul Bryant, (Head of Schools), Karen Young (Principal), Brynn Bates (Teacher Rep), Phyllis Rahilly (Finance/HR Manager), Sarah Grafton (Asst. Principal), Michael Harris (Facilities), Deyonta Thacker

(16 attendees per Zoom roster)

Call to Order 6:30 pm – Kasi Eagle

CIS Mission and Values – Brynn Bates

Grade Level Service Project Report – Report presented by Asher Deekins (2nd Grader) – Ronald McDonald House Project – Reviewed history of Ronald McDonald House and its development to help families with sick children. Starting with Durham and the Charlotte location.

Ms. Thacker reported on food collections from 5th Grade project – 438 lbs. collected from 58 families. Ms. Gibbons class recognized.

Secretary Report - Bob Gorham- Minutes of March Board meeting submitted to Board prior to meeting for review. See no changes, Bob Gorham motioned to dispense reading of minutes, 2nd by Sharon Smith. Accepted by Board. To be posted on CIS Website.

Facilities Committee Report – (Presented by Dr. Bryant and Michael Harris)

- Michael Harris presenting
 - o Dry Pond – 80% complete
 - o Maintenance Vehicle Purchased – Ford F150 -4X4
 - o Golf Cart purchased
 - o School Buses – Waiting
 - o HVAC System – HEPA Filters installed
 - o Fire Extinguishers - Replaced
 - o Playground to be dedicated in May

- Back flow testing to be conducted
- Roof shingles to be repaired – Original Roofer complete
- Gym Floor Repairs to be reviewed
- Classroom Painting
- New Maintenance Building and Master Plan
- Stripping and waxing floors in all classrooms
- Pressure washing and painting around school to be conducted
- Cleaning Company contract – RFP due in May
- Electrical issues from previous month fixed
- Good shape on Facilities budget

Finance Committee Report - (Presented by Ms. Rahilly)

- Committee meeting between Dr. Bryant and Ms. Rahilly (two days prior)
- Reviewed Written Report submitted to Board
- Trending toward surplus
- Financial Condition in good shape.
- Overspending on technology and admin services
- Budget for new school year to be submitted to BOD in new business session.
- Preliminary Surplus of \$477,084 for building projects.

Head of School Report –Dr. Paul Bryant (report submitted to BOD)

- Reviewed Enrollments – Kindergarten class almost full
- Marketing Plan – 32 applicants and growing
- Mask optional still in affect – no COVID cases
- Parent Volunteer Opportunities – Received 60 responses
- Microsoft Chromebooks coming – School reimbursed for most of cost

Principal’s Report – Karen Young

- Presented BOD reports on academic achievement data
- Reviewed Math Data – Showed school to have a challenge area ahead – 30% proficiency
- Reviewed Reading Data – 50% proficiency
- Focus areas discussed
- Referrals made to Academic Committee – “Go Math” review

Teachers Rep Report – Brynn Bates

- **Earth Day – Awesome!**

Elementary

- 2nd Grade – Moving measurements – Olympics
- April 1 – Autism Awareness Month
- Community Art Show

- 5th Grade - Raising Trout to be released at Stone Mountain State Park
- Coming visit to Lazy 5 Ranch
- Earth Day had tie died shirts.
- 6th Grade - Olympics

Middle School

- **Softball team had 1st place in Piedmont conference**

High School

- 43 seniors to graduate. Most are going to college
- EC Student Special Olympics
- Counseling Team – Continuing info on bullying, empathy and compassion, kindness – more services being added

PTSO Report – Report Emailed

- Teacher Appreciation Week planned – Luncheon planned

Old Business – None

New Business

Mask Policy Adoption SB 264 – Continuance of Mask policy that began on March 7th and continued in April. Motioned by Bob Gorham, 2nd by Sharon Smith. Passed unanimously by BOD.

Budget Approval for 2022-23 School Year- Motion to approve budget by Dr. Ford. 2nd by Bob Gorham. Passed unanimously by BOD.

Open Comments - 3 minutes per person – No comments

7:50 pm – Moved to Closed Session -Motion by Sharon Smith, 2nd by Dr. Ford

7:50 pm– 8:24 pm– Board went into Closed Session

8:24 pm – Board re-adjoined by motion of Dr. Ford, 2nd Sharon Smith. Called to Order by Kasi Eagle.

8:25 pm - No further business discussed. Motion to adjourn by Bob Gorham. 2nd by Dr. Ford. No objections.

Meeting adjourned @ 8:25 pm