



THE WORLD IS OUR FAMILY

CAROLINA INTERNATIONAL SCHOOL

A NORTH CAROLINA PUBLIC CHARTER SCHOOL

8810 Hickory Ridge Road, Harrisburg, NC 28075

704.455.3847 • 704.455.4672 (fax)

info@CarolinaInternationalSchool.org • www.CarolinaInternationalSchool.org

Board of Directors Meeting Minutes

March 21, 2013

Attendance:

	2012					2013					
	8/9	9/13	10/11	11/8	12/13	1/10	2/21	3/21	4/11	5/9	6/13
Scott Elliott	X		X	X	X		X	X			
Dr. Charles Hutchison		X		X	X			X			
Sam Leder	X	X	X				X	X			
Tom Anderson	X	X	X	X	X		X	X			
Curtis Ifill	X	X	X	X	X		X	X			
Stephanie Cook					X						
Mystica Nelmes	X	X	X	X	X		X	X			
Donna Harkey	X	X		X	X		X	X			
Kim Hoyle	X	X	X	X	X		X	X			
Abby Bottoms	X	X	X	X			X	X			
Sarah Frankart		X	X	X			X				
PTSO		X	X		X		X	X			
Nimish Bhatt											
Melissa Cooler											

Call to Order: 6:35 pm by Scott Elliott

CIS Mission Statement

Kim Hoyle

7th Grade Service Project

Hans Furlough

The 7th grade class raised \$2,600 for the leukemia and lymphoma society through the Pasta for Pennies program. The 7th grade students counted lots of coins during the service project. Ms. Nicolas' class raised the most of any class, almost \$300.

Committee Reports

Finance Report

Curtis Ifill

Reviewed the budget and balance sheet prepared by LB&A and the amendments requested by the Finance Committee. Sam Leder made a motion to approve the recommended budget amendments, Curtis Ifill seconded; motion passed. Discussed the need for our LOC with Wells Fargo to have a 30 day rest period. Sam motioned to pay the LOC off for 30 days, Tom Anderson seconded; motion passed.

Secretaries Report

Abby Bottoms

Reviewed the minutes from the February meeting and the Lottery meeting. Tom Anderson made a motion to accept the minutes with the noted changes, Sam Leder seconded; motion passed.

Academic Report

Mystica Nelmes, Principal

Mystica Nelmes provided an overview of academics including the following points:

- Lottery for 2013-14 was successful
- Finished testing for Winter MAP 2013
- Hired two 5th grade teachers; meet and greet for them is March 26th at 5:30
- Math night for Parents went well on both March 19 and 20
- Reading night for parents April 9th

- end of 9 weeks March 29th
- Scavenger hunt March 25th for K-4, need volunteers
- Blood Drive April 15th from 8:00-12:30
- No technology the week of March 25-29
- Phones will be out on March 25th, please use the emergency cell phone
- New EOG/EOC released Assessments are now on the parent links website
- Thanks to PTSO for buying the shirts and gifts for Earth Day. These are incentives for teacher to promote Earth in their classrooms.
- Teacher intent forms went out and have most of them back
- Student intent forms will go home March 22nd

Donna Harkey, Assistant Principal

Donna Harkey had the following updates:

- Attending power school teleconferences with Judy Nelms
- Access testing is complete
- Judy Nelms attended a 3 day NCWISE conference
- AIG application has been made to DPI and we are waiting for permission to file plan
- Golf and Tennis season has started
- Attended a 2 day training session for MClass 3D reading program with Kevin Lipp

Kim Hoyle, Assistant Principal

Kim Hoyle added the following updates:

- Attended training in Raleigh for High School CTE Post-assessment Modification with Steven Clark.

Staff Report

Kim Hoyle

- **Jady Arriaga** (Spanish Teacher) wanted to express how thankful she is for the support she got from the members of the board regarding her Visa sponsorship. She appreciates the trust that has been given to her. This opportunity will allow her to continue growing as an educator and as a foreign language learning/teaching researcher.
- **5th grade** is working on a laptop project creating mini-books, foldable and brochures focusing on the Human Body. The information will be organized into a lap book and shared with Mr. Bunch's kindergarten class.
- **Aly Nicholas** (1st grade) students are making incredible discoveries about rocks and soil. They love every minute of the experiments this month.
- **3rd grade** is dissecting owl pellets this week. They have been studying the skeletal system and conducted a lab in which students dissected owl pellets and formed the skeleton of the animal the owl consumed. The students loved this lab and were able to apply what they have been studying.
- **Kim Ifill** (Guidance Counselor) held a workshop presented by Michelle Boyd, Assistant Director of Carolina's Health Care where the 7th – 10th grade students participated in a health career workshop. The main goal of the program was to, increase awareness of various careers in health care, understand the educational requirements to become a healthcare professional, understand the fundamental of medical terminology and develop a career action plan that defeats all barriers.
- **Heather Matlock** (Art Teacher) is working with middle school students on Pet Rocks and an amazing photography unit. The students continue to amaze her with their unique perspectives. Elementary students are studying the importance of lines, patterns, and shapes. They are making OP Art (Optical Illusions).
- **2nd grade** – is ending their traditional literature unit. They just went to a Fractured Fairy Tale at the Children's Theatre. Now, they are moving on to publishing a class book through Student Treasures Publishing Company. The kids love that they are officially published authors now.

PTSO Report

DeeDee Brenneman

- Fun Run will be held March 29th
- Silent Auction with a profit of \$6,000

New Business

Eddie Goodall from the North Carolina Charter School Association updated the Board on proposed legislation that will affect charter schools. Legislative updates can be found on their website (www.nccharters.org)

Scott Elliott made a motion to start an ad-hoc committee to explore the administrative structure and the possibility of adding a director. Tom Anderson, seconded; motion passed. Charles Hutchison will chair the committee.

Open Comments –

- Suellen LaBerdia concerned that the school has moved away from the international and environmental focus. These are the main reasons she brought her children to CIS.
- Leslie Freeman concerns about the technology we are currently using on campus. She would like to see more emphasis put on the environmental issues. She is excited that Ms. Wright is talking to the students about a garden.
- Janet Bryant concerned about the global and environmental focus. Also, concerned about teacher retention. She asked the board to be thorough with their exit interviews and make the appropriate changes.

Closed Session 7:55pm contract matters

Open Session 8:30 pm

Tom Anderson made a motion to approve the 3 new employment contracts, to move forward with the new uniform vendor and to move forward with the proposed vendor for the vision plan. Sam Leder seconded. Motion passed.

Sam Leder made a motion to adjourn. Curits Ifill seconded.

Adjournment 9:40

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date