



CAROLINA INTERNATIONAL SCHOOL
the world is our family

9545 Poplar Tent Rd Concord, NC 28027

Phone: 704.455.3847 Fax: 704.455.4672

School Hours 8:30 am –3:30 pm

Board of Directors Meeting Minutes

April 14, 2016

Attendance:

	2015										2016	
	4/16	5/14	6/11	8/13	9/11	10/8	11/12	12/10	1/14	2/11	3/10	4/14
Scott Elliott			X									
Dr. Charles Hutchison	X	X	X	X	X	X	X	X	X	X		X
Sam Leder		X										
Tom Anderson	X	X		X	X	X	X	X				X
Curtis Ifill	X	X	X	X		X	X	X	X	X	X	X
Rashonda Burkett		X	X	X	X	X	X	X	X	X	X	X
Mark Johnson	X	X	X	X	X	X	X	X	X	X	X	X
Sarah Baxter	X	X	X		X	X	X		X	X	X	
Donna Harkey	X	X	X	X	X	X	X	X	X	X	X	X
Sally Reynolds	X	X	X									
Abby Bottoms	X	X	X	X	X		X	X	X	X	X	X
Eric Hill Teacher Rep												
Teacher Rep	X	X	X		X	X		X	X	X	X	X
PTSO	X	X	X		X		X		X	X		X
Mr. David Kukielski	X	X	X	X	X	X	X	X	X	X	X	X

Call to order 6:30pm

Curtis Ifill

CIS Board Email Responses and General Comments

Curtis Ifill

- Service project presentations:
 - 1st grade – Collected items for an orphanage in Concord
 - 4th grade – Collected items for the Homeless and Women's Shelter.
 - 6th & 7th grade – Police Officer appreciation

CIS Mission & Vision

Cheryl Reed

Secretary's report

Sarah Baxter

- Mark Johnson made a motion to waive the reading of the minutes, Tom Anderson seconded, motion passed unanimously

Development and Giving Committee

Rashonda Burkett

- Lakisha McNair presented the 2016-2017 development plan
 - The Development Committee cannot finalize the plan details until the Board sets a fundraising goal for next school year

Finance Report

Mark Johnson

- Finance Committee meeting included the following:
 - Reviewed the budget and balance sheet prepared by LB&A

Head of School Report

David Kukielski

- Shared 'Head of school for the day' experience with Lennon Davis

Principal's Report

Donna Harkey

- CIS received a level 2 status from the College Board, which means we are now eligible to off AP exams
- Staff Intent Forms have been turned into administration

- Interviews for next year are underway (22 resumes for Chinese)
- Scheduling committee (admin and teachers across grade levels) has met twice
- Registration forms are being distributed to 8 – 11 the grade students.
- 7th grade students attended a STEM program at RCCC/Research Center
- 5th grade students attended a STEM program at the Lowe's Speedway
- 5th grade attended the Children's Theater of Charlotte
- 3rd grade participated in the Generational Project @ Brookdale Assisted Living
- 9th grade attended Education Day at the Intimidators' Stadium

Teacher Report

Cheryl Reed

- 2nd and 4th grade – students got an opportunity to have a Live Chat with Carolina Navigators (International Program from Chapel Hill NC)
- 7th grade – Creative Writing, students are learning how to effectively and professionally
- 9th grade – went on a field trip today for education day at the Kannapolis Intimidators game
- 10th grade – have completed the unit on transformations

PTSO

- Talent show held March 18
- CIS Spirit Night at the Kannapolis Intimidators was on April 9th
- Fun Run to be held on April 15th

Old Business

- Mr. Ifill thanked the PTSO for the outstanding job they do working with administration to support our school
- Mr. Ifill thanked David Kukielski for heading up the pond work
- Mr. Ifill thanked David Kukielski, Donna Harkey and Abby Bottoms for the work put into the preliminary budget for next school year
- NC Solar School Grant:
 - A grant was received to install solar equipment on campus
 - The grant offer has not been accepted.
 - If we accept the grant we need to raise \$10,000.
 - If the fundraising goal is met, we will receive \$10,000 from the grant and an additional \$10,000 from the State Employees Credit Union.
 - The solar equipment will provide 3 to 5 KWH of power

New Business

- None

Open Comments

- None

Tom Anderson made a motion to go into closed session to discuss a personnel matter, Charles Hutchison seconded. Motion passed unanimously.

Closed Open Session at 7:50pm

Opened Closed Session at 7:55pm

Ended Closed Session at 8:30pm

Mark Johnson made a motion to adjourn, Rashonda Burkett seconded. Motion passed unanimously.

Adjournment 8:32pm

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date