



THE WORLD IS OUR FAMILY

CAROLINA INTERNATIONAL SCHOOL

A NORTH CAROLINA PUBLIC CHARTER SCHOOL

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Board of Directors Meeting Minutes

June 9, 2011

Attendance:

	2010				2011							
	9/9	10/14	11/18	12/9	1/13	2/10	3/10	4/14	5/12	6/9	7/14	8/11
Nimish Bhatt												
Scott Elliott	X	X	X	X	X		X	X	X	X		
Dr. Charles Hutchison	X	X	X		X		X	X	X	X		
Sam Leder	X	X	X		X		X	X	X	X		
Megan McNutt	X	X		X	X			X		X		
Maureen White	X	X		X	X		X	X	X	X		
Mystica Nelmes	X	X	X	X	X		X	X	X	X		
Susan Schweitzer	X	X			X			X				
Kevin Weber	X		X	X	X			X	X	X		
Donna Harkey			X	X	X		X	X	X	X		
Abby Bottoms	X	X	X	X	X		X	X	X	X		
Tisha Greene								X	X			
Gloria Campbell-Whately									X			
Terri Clay Meadows									X	X		

Call to Order: 6:34 pm

Announcement: Scott Elliott announced that all teachers, students and administrators deserved a round of applause for another successful year.

CIS Mission Statement

Student and Employee of the Month:

Kevin Weber

Mystica Nelmes, Principal

Finance Report:

Christine Quinn, Acadia, NorthStar

Christine Quinn began with an announcement that she is assuming new responsibilities in Acadia and will no longer report to CIS each month. She stated that she leaves with her congratulations for a successful year and for the strides she has seen since she came. Christine then reviewed the recommended changes discussed at the Finance Committee meeting, reflected on pg. 2 of her handout. Discussion of the following points regarding the budget:

- Two returning grants next year
- Potential state cutbacks

Scott Elliott raised discussion of salary accruals. Christine Quinn confirmed that the budget planning committee had estimated correctly.

Scott Elliott stated that even with a surplus this year, CIS stands to break even after likely state reductions.

Maureen White asked about the CIS ADM and projections. Christine Quinn responded that the ADM for CIS was at 565 with 567 being the maximum allowable ADM projection with a 10% increase.

Acceptance of budget changes: Sam Leder motioned for approval of recommended changes. Charles Hutchison seconded. Motion passed.

Secretaries Report and Acceptance of Minutes:

Maureen White, Secretary

Maureen White read the May minutes and motioned for approval minutes with the noted amendments. Charles Hutchison seconded. Motion passed.

Committee Reports

Administrative Report:

Mystica Nelmes, Principal

Mystica Nelmes gave an overview of academic status including the following points and newly implemented programs:

- Testing is complete including algebra and MAP (Measuring Academic Progress) testing for grades 2-8
- Projectors for every teacher purchased
- School Leadership Team with Sarah Baxter for parent representative
- School retreat set for August
- Retention hearings set for the following week
- Report cards to go out in next two weeks
- Study Island
- Desserts for volunteers
- School dance
- Vertical teaming planned with grade levels below and above regarding standard course of study
- Kindergarten registration the next week
- Grades 6-9 registration will include addition of Hindi language to be taught by Ms. Batra
- New modular space to be purchased to accommodate up to 100 people. Ms. Nemes mentioned that she acknowledged that the addition of the modular building was “a loss for space but a gain for the building.”

Scott Elliott inquired about number of retention hearings. Mystica Nemes reported that numbers were still coming in but the largest numbers were between grades 7 and 8 and between grades 8 and 9

Scott Elliott stated for clarification that the projectors and mimeos purchased were long in the works and that these were not a new purchase.

Donna Harkey had the following updates:

Donna Harkey, Assistant Principal

- Year-end staff meeting yielded positive feedback from the administration's point of view
- Regarding testing: Donna Harkey mentioned that she was pleased by the sense of community and impressed by how wonderful and helpful all parent and teacher volunteers had been.
- Field trip requests were to be turned in earlier than in the past

Scott Elliott inquired what Donna Harkey would suggest doing for EOG testing next year. Donna Harkey suggested to pull in parent volunteers even more efficiently. Discussion of part-time seasonal help.

PTSO: Maria Aydt reported on changes from recent PTSO elections: 2 new co-chairs and a new secretary as well as a one-month overlap instituted for new PTSO position holders.

Sam Leder asked if PTSO was officially a non-profit. Maria Aydt responded that they will be soon.

Discussion of the pros and cons of several large fundraisers versus many smaller initiatives.

Staff Liaison:

Kevin Weber, Teacher Liaison

Kevin Weber made the following comments on behalf of the staff:

- Teachers were equally pleased that testing had completed
- Successful Extravaganza
- Hopeful for a successful Field Day as well

Scott Elliott thanked the teachers for 100% participation in recent survey.

Old Business

- Scott Elliott reiterated that the Campus Construction Committee (CCC) meets every two weeks. With Tom Anderson and Scott Garmon as co-chairs. The CCC was looking for a real estate broker.
- Scott Elliott announced that Senate Bill 8 passed both the House and Senate and stated that wording within allowed an athletic fee equal to county fees.

Open Comments:

- Jonathan Cruse read the attached letter requesting support for his Eagle Scout project.

7:38 Sam Leder voted to go into closed session. Megan McNutt seconded. Motion passed. **Closed Session:** Contract matters: personnel. Open Session: **9:10 pm**

- Maureen White made a motion to approve the two contracts discussed in closed session and listed below. Sam Leder seconded. Motion passed.
Acadia for grant-writing services
Elliot Davis for financial audit

Charles Hutchison motioned to adjourn the meeting. Sam Leder seconded. Motion passed. **Adjournment:** 9:12 pm.

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date