



**CAROLINA INTERNATIONAL SCHOOL**  
*the world is our family*

**9545 Poplar Tent Rd Concord, NC 28027**

**Phone: 704.455.3847 Fax: 704.455.4672**

**School Hours 8:30 am –3:30 pm**

## Board of Directors Meeting Minutes

*May 14, 2015*

Attendance:

	2014						2015					
	7/16	8/14	9/11	10/9	11/13	12/11	1/8	2/12	3/12	4/16	5/14	6/11
Scott Elliott	X	X	X	X	X	X						
Dr. Charles Hutchison	X		X	X	X	X	X	X	X	X	X	
Sam Leder	X	X	X	X	X	X	X	X			X	
Tom Anderson	X	X	X	X	X	X	X	X	X	X	X	
Curtis Ifill			X	X	X	X	X	X	X	X	X	
Rashonda Burkett	X	X	X		X	X	X	X	X		X	
Mark Johnson	X	X	X	X	X	X	X		X	X	X	
Sarah Baxter	X		X	X		X	X	X	X	X	X	
Donna Harkey	X	X	X	X	X	X	X	X	X	X	X	
Sally Reynolds	X	X	X	X	X	X	X	X	X	X	X	
Abby Bottoms	X		X	X	X	X	X		X	X	X	
Eric Hill Teacher Rep			X	X	X	X						
Amanda Fisher Teacher Rep							X	X	X	X	X	
PTSO		X	X	X	X	X		X	X	X	X	
Mr. David Kukielski			X	X	X	X	X	X	X	X	X	

**Call to order 6:01**

**Curtis Ifill**

### CIS Board Email Responses and General Comments

**Curtis Ifill**

- Mr. Ifill recognized Kaiden Griffin our Head of School for a day
- Mr. Ifill referenced House Bills under way in North Carolina
- 18 new charters have applied for charters in North Carolina

### CIS Mission & Vision

**Abby Bottoms**

### Secretary's report

**Sarah Baxter**

- Tom Anderson made a motion to accept the minutes from the April 16th meeting without reading them aloud. Mark Johnson seconded. Motion passed unanimously.

### Giving Committee

**Rashonda Burkett**

- New Director of Development, LaKisha Spears

### Finance Report

**Mark Johnson**

- Budget reviewed and is operating at a surplus, expecting this to continue through the end of the fiscal year
- Conversations and meetings continue with architect and engineers for expansions
  - Extension of elementary wing (8 additional classrooms)
  - Gymnasium
  - Modularity for temporary/long term needs

- Line of credit:
  - Paid off for 30 day cooling off period
  - Motion to extend the line of credit to \$100,000 by Tom Anderson, seconded by Sarah Baxter. Motion passed unanimously with the exception of Mark Johnson who abstained due to conflict of interest.
- Annual Budget review meeting held on April 30, 2015 – it is continuing following today's board meeting

#### **Head of School Report**

**David Kukielski**

- Mr. Griffin's pictures
- Golf team is wrapping up their season with success
- Final 9 weeks of school are under way

#### **Elementary Principal Report**

**Donna Harkey**

- Service Projects:
  1. Essentials Teachers
  2. Kindergarten class Chores for Change
- Completing MAP testing, progress of students is good

#### **Secondary Principal Report**

**Sally Reynolds**

- Testing has begun
- Completed MAP testing – growth numbers look good
- CMS Administrator brought on as a sub, will also assist with high school credit counseling

#### **Teacher Report**

**Amanda Fisher**

- 1<sup>st</sup> grade: beginning their rock and soil unit
- 4<sup>th</sup> Grade: Made wall of China structures with Mrs. Batra in International Studies class
- 5<sup>th</sup> Grade: Created ecosystems and did a gallery walkthrough with several other grade levels

#### **PTSO**

- Teacher Appreciation Week was a huge success
- Fun Run was very successful
- Spirit Night April 28<sup>th</sup> at Chick-Fil-A Concord Mills went well
  - Milkshake drinking contest was a huge success
- May 16<sup>th</sup> elections to be held for officers
- Family Night - Intimidators Game May 16<sup>th</sup>
- Field Day to be held June 12<sup>th</sup>, last day of school
  - Water bottles, ice and hotdogs provided by PTSO

#### **Old Business**

- Piedmont Natural Gas Easement Proposal approved

#### **New Business**

- DPI report – school recognized favorably with necessity to adhere to the new nepotism policy set forth. Mark Johnson made a motion to accept the new nepotism policy by the board, Sarah Baxter seconded. Motion passed unanimously.

#### **Open Comments**

- None

Rashonda Burkett made a motion to go into closed session to discuss the Annual Budget, Charles Hutchison seconded. Motion passed unanimously.

#### **Closed Open Session at 6:42pm**

#### **Opened Closed Session at 6:43pm**

#### **Ended Closed Session at 8:49pm**

Tom Anderson made a motion to adjourn, Mark Johnson seconded. Motion passed unanimously.

#### **Adjournment 8:52pm**

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

*Signature*

*Date*