



THE WORLD IS OUR FAMILY

# CAROLINA INTERNATIONAL SCHOOL

A NORTH CAROLINA PUBLIC CHARTER SCHOOL

8810 Hickory Ridge Road, Harrisburg, NC 28075

704.455.3847 • 704.455.4672 (fax)

info@CarolinaInternationalSchool.org • www.CarolinaInternationalSchool.org

## Board of Directors Meeting Minutes

August 11, 2011

Attendance:

	2010				2011							
	9/9	10/14	11/18	12/9	1/13	2/10	3/10	4/14	5/12	6/9	7/14	8/11
Nimish Bhatt												
Scott Elliott	X	X	X	X	X		X	X	X	X	X	X
Dr. Charles Hutchison	X	X	X		X		X	X	X	X	Via phone	
Sam Leder	X	X	X		X		X	X	X	X	X	X
Megan McNutt	X	X		X	X			X		X		
Maureen White	X	X		X	X		X	X	X	X	X	X
Mystica Nelves	X	X	X	X	X		X	X	X	X	X	X
Susan Schweitzer	X	X			X			X				
Kevin Weber	X		X	X	X			X	X	X	X	
Donna Harkey			X	X	X		X	X	X	X	X	X
Abby Bottoms	X	X	X	X	X		X	X	X	X	X	X
Tisha Greene								X	X			
Gloria Campbell-Whately									X			
Terri Clay Meadows									X	X		X

Call to Order: 6:35 pm

### Announcements:

- Scott Elliott opened with the following statements to address emails and calls regarding the laptop initiative:
- Acknowledgement of financial difficulties and reminder of financial assistance available on a case by case basis
- According to all options, the one-time implementation made the most sense
- Requested those in attendance to spread the word
- Discredited the rumor that any student without a laptop on the first day of classes would not be able to attend
- Praised the administration for their research
- Gave the example of Person County facing the economic challenges to great success and cited the positive feedback heard at recent conference
- Read the following quote from Martin Luther King, Jr. "We are now faced with the fact, my friends, that tomorrow is today. We are confronted with the fierce urgency of now. In this unfolding conundrum of life and history, there is such a thing as being too late. Procrastination is still the thief of time. Life often leaves us standing bare, naked and dejected with a lost opportunity."

### CIS Mission Statement

Abby Bottoms

### Finance Report:

Jennifer Bray, Acadia, NorthStar

Jennifer Bray reviewed the recommended changes discussed at the Finance Committee meeting, reflected on pg. 2 of her handout. Discussion of the following points regarding the budget:

- Quite a few other charter schools had to dip into fund balance last fiscal year

Sam Leder motioned for approval of recommended budget changes. Maureen White seconded. Motion passed.

### Secretary's Report

Maureen White, Secretary

Maureen White read the July minutes and motioned for approval with amendments. Sam Leder seconded. Motion passed.

## Committee Reports

### Administrative Report:

**Mystica Nelmes, Principal**

Mystica Nelmes gave an overview of academic status including the following points and newly implemented programs:

- Laptop fee - \$85 fee for 5 years not for 4 years as projected
- Modular scheduled to be in place by the end of August
- Staggered arrival for kindergarten underway
- New reading program – Journeys – in place
- 3 new teachers on board for Technology, Chinese and a new counselor
- Open House to be held with staggered dismissal as topic
- \$1 lottery tickets available for gravel lot pick up for cars with 4+ children
- Saturday school implemented on 2<sup>nd</sup> Saturday of month
- Sarah Frankart to be Teacher Liaison to BoD as voted by peers
- Attendance at 545 with spaces available in grades 9 and 10
- School leadership team met in Lake Tillery
- Local newspapers in contact to highlight CIS
- Only charter teaching Hindi

Donna Harkey had the following updates:

**Donna Harkey, Assistant Principal**

- Stated that charter conference was very informative and felt that “CIS is making a positive mark.” Most informative sessions were “Explanation of Senate Bill 8” and “Securing Resources for working with Special Needs Students”

Scott Elliott agreed that the conference was beneficial saying that the finance and construction sessions he attended were especially informative. He said he left feeling more confident in regards to CIS’ financial situation

**PTSO:** Tamara Windham and Suzanne Guimond reported on the following initiatives:

- Calendar planned, awaiting non-profit status, successful new parent welcome, City Pass fundraiser, social committee, teacher representative, budget update, school beautification, breakfast on Monday morning for staff, October 1 scheduled for Big Sweep and picnic

### Campus Construction Committee

**Scott Elliott**

Scott Elliott addressed the following issues from the CCC:

- The modular is coming for music, art, large meeting space
- Acknowledged Eagle Scout project
- CCC looking at many properties with several top choices
- Discussions with architect regarding joint-use spaces and agreements which may translate to revenue
- Hopeful for updates next month
- Hopeful for August 2013 in new facility

### Open Comments:

- Suzanne Guimond thanked the BoD for communication over the summer months.
- Sonja Heath stated that she had questions surrounding the computer process and logistics of staggered dismissal for cars with various letter represented.
- Benjamin Dimeglio suggested a centralized location for communication in regards to what services and resources CIS families can donate

7:30 Maureen White voted to go into closed session. Sam Leder seconded. Motion passed.

**Closed Session:** Contract matters: personnel. Open Session: **8:06 pm**

Maureen White moved to approve the contracts discussed in closed session. Sam Leder seconded. Motion passed.

Sam Leder motioned to adjourn the meeting. Maureen White seconded. Motion passed. **Adjournment:** 7:53 pm.

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

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*Signature*

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*Date*