



“The World Is Our Family”  
A North Carolina Public Charter School

**CAROLINA**  
International School

9545 Poplar Tent Rd., Concord, NC 28027  
704.455.3847 (phone) | 704.455.4672 (fax)

## BOARD OF DIRECTORS MEETING MINUTES

**Date:** Thursday, November 18th, 2021

**Meeting Purpose:** Regular Scheduled Meeting

**Time:** 6:30 pm (Zoom Call)

**Prepared by:** Bob Gorham (Interim Secretary for Board)

**Board Members in Attendance:** Kasi Eagle (Board Chair), Sharon Smith, Mario Stoilovich, Dr. Camela Ford, Francisco Sousa, Bob Gorham (Tom Anderson – absent)

**Others:** Donna Harkey (Interim Head of Schools), Karen Young, Brynn Bates, Phyllis Rahilly, Sarah Grafton, Michael Harris (Facilities)

**Call to Order 6:30 pm** – Kasi Eagle

**CIS Mission and Values** – Brynn Bates

**Grade Level Special Project Reports** – No Reports

**Secretary Report** - Bob Gorham (traveling) – Prior month minutes to be for next BoD meeting

**Facilities Committee Report** –(Presented by Kasi Eagle in absence of Tom Anderson & Michael Harris)

- Reviewed written report from Tom to Board
- On budget for October
- Issue with AC unit & repairs
- Michael Harris reported sold van for \$250

**Finance Committee Report** - (Presented by Kasi Eagle in absence of Tom Anderson)

- Reviewed Written Report submitted to Board
- Concerns voiced about funding from the State

**Interim Head of School Report** – Donna Harkey

- Reviewed Written Report submitted to Board
- Discussed issues with improving communication (Comet Communicator) within school community.
- New website coming
- Covid Team
- School Cleanliness improvements discussed
- Laptops are coming in
- Teachers trained in Active Shooter Course as part of Safe Schools training

### **Principal Report – Karen Young**

- Loss of family members of staff reported
- Emphasis on “Service” and teaching of “Kindness” theme
- Digital Citizenship reported
- Update on sports for JV and varsity boys
- Staffing update

### **Teachers Rep Report – Brynn Bates**

- Report on October Events
- Collected \$1500 for Shirley’s Angels

### **PTSO Report –**

**OLD Business –** None

### **New Business –**

**Mask Policy Adoption** – Moved by Bob Gorham, 2<sup>nd</sup> by Dr Ford, to continue previously implemented Mask Policy through next Board meeting. Approved by all Board Members.

**Calendar Changes Adopted to Balance Calendar** – Moved to approve by Sharon Smith, 2<sup>nd</sup> by Francisco Sousa. Board vote was unanimous.

**Update on Head of Schools Search – No action by Board**

**Open Comments - 3 minutes per person**

- **Rosanna Christian – Complimentary comments & diligence of teachers**
- **Jaime Alsop – New staff member expressing thanks to administration.**

**7:51 – Moved to Closed Session** -Motion by Francisco Sousa, 2<sup>nd</sup> Sharon Smith

7:51 – 8:23– Board went into Closed Session

**8:23 pm** – Board re-adjourned - Called to Order by Kasi Eagle

No business voted on by Board.

Move to adjourn by Dr. Ford and 2<sup>nd</sup> by Francisco, No Opposed

**Meeting adjourned @ 8:23 pm**