



THE WORLD IS OUR FAMILY

CAROLINA INTERNATIONAL SCHOOL

A NORTH CAROLINA PUBLIC CHARTER SCHOOL

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Board of Directors Meeting Minutes

May 12, 2011

Attendance:

	2010				2011							
	9/9	10/14	11/18	12/9	1/13	2/10	3/10	4/14	5/12	6/9	7/14	8/11
Nimish Bhatt												
Scott Elliott	X	X	X	X	X		X	X	X			
Dr. Charles Hutchison	X	X	X		X		X	X	X			
Sam Leder	X	X	X		X		X	X	X			
Karen Bailey	X											
Megan McNutt	X	X		X	X			X				
Maureen White	X	X		X	X		X	X	X			
Mystica Nelmes	X	X	X	X	X		X	X	X			
Susan Schweitzer	X	X			X			X				
Kevin Weber	X		X	X	X			X	X			
Donna Harkey			X	X	X		X	X	X			
Abby Bottoms	X	X	X	X	X		X	X	X			
Tisha Greene								X	X			
Gloria Campbell-Whately									X			
Terri Clay Meadows									X			

Call to Order: 6:32 pm

CIS Mission Statement

Kevin Weber

Student and Employee of the Month:

Mystica Nelmes, Principal

Finance Report:

Christine Quinn, Acadia, NorthStar

Christine Quinn reviewed the recommended changes discussed at the Finance Committee meeting, reflected on pg. 2 of handout. Discussion of the following points regarding the budget:

- Decision to fund net books for all licensed teachers out of this year's budget
- Other schools' strategies regarding the anticipated budget cutbacks

Scott Elliott commented for the record on CIS's positive position in relation to other schools despite past issues.

Acceptance of budget changes: Sam Leder motioned for approval of recommended changes. Charles Hutchison seconded. Motion passed.

Secretaries Report and Acceptance of Minutes:

Maureen White, Secretary

Maureen White read April minutes and motioned for approval of the April minutes with the noted amendments. Sam Leder seconded. Motion passed.

Committee Reports

Academic Report:

Mystica Nelmes, Principal

Mystica Nelmes gave an overview of academic status including the following points and newly implemented programs:

- CIS currently has 90% highly qualified teachers on staff with plans to reach 100% by fall.
- Cost increase for the Virtual Public School program. Cost is now \$200 per course.
- 73 parent responses from BoD survey to date

- Proposal to change elementary start time to 8:45 to match CMS class hours
- IDEA (Individuals with Disabilities Education Act) audit was done at CIS, the first year of this financial audit of disability funding
- Family Night for 7, 8 and 9 grades
- E-progress reports for students with no issues, paper progress reports sent home for students with issues
- Field trips: 7th grade to Atlanta, 8th grade to Raleigh
- Kindergarten screenings in June
- Teacher appreciation
- Search on for PE and Technology teachers
- High rate of returning students on recent intent forms.
- Quotes pending from Net Safe for e-books as well as for a new modular building in response to additional 3rd grade next year.
- Continued discussions regarding block vs. traditional scheduling
- Call for parent representative in school leadership team

Donna Harkey had the following updates:

Donna Harkey, Assistant Principal

- Testing update and thanks for parent involvement and support
- State writing test results, CIS had 64% with a 3 or above on test

Scott Elliott raised discussion of whether a half-time testing coordinator made sense. Donna Harkey commented that it may if their responsibilities could be split between testing and other projects.

Scott Elliott mentioned that the BoD would discuss earlier start time and the issue of teachers as coaches in closed session as they are matters of policy and personnel. Charles Hutchison raised point for further discussions of incentive and volunteer nature of position before a vote at the next meeting.

Staff Liaison:

Kevin Weber, Teacher Liaison

Kevin Weber made the following comments on behalf of the staff:

- Teachers had been fully briefed on testing procedures
- Thanks to PTSO and parents on behalf of teachers for appreciation events

Scott Elliott asked for faculty perspective on the CIS imperative to not “teach to the test.” Kevin Weber stated that he felt he and the other teachers could carry out the curriculum with freedom and that positive test results would come from that.

Old Business

- Scott Elliott received clarification from the state that CIS is allowed to charge fees for extra-curricular activities but not for academics. He stated that it had been a minor issue but wanted this clarification on record.

New Business:

- Scott Elliott stated the need for a Registered Agent to be recorded with The Secretary of State. Tisha Greene made a motion for the Board Secretary (in title) be registered as the agent. Sam Leder seconded. Motion passed.
- Scott Elliott offered an update from the campus construction committee: the committee had viewed a property and made the decision to select a real estate agent to look at property with the committee. Next meeting of campus construction committee is scheduled for 5/17 at 6:30pm at CIS and a co-chair will be selected. All are welcome.

Open Comments:

- Connie Byrne suggested that the BoD do “rumor control” and requested more communication regarding the direction of the school.

7:26 Sam Leder voted to go into closed session. Charles Hutchison seconded. Motion passed.

Closed Session: Contract matters: personnel. Open Session: **8:30 pm**

- Sam Leder made a motion to approve bonuses for the Principal and Assistant Principal to be paid before year end. Tisha Greene seconded. Motion passed.

Maureen White motioned to adjourn the meeting. Scott Elliott seconded. Motion passed. **Adjournment:** 8:40 pm.

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date