



**CAROLINA INTERNATIONAL SCHOOL**  
*the world is our family*

**9545 Poplar Tent Rd Concord, NC 28027**

**Phone: 704.455.3847 Fax: 704.455.4672**

**School Hours 8:30 am –3:30 pm**

## Board of Directors Meeting Minutes

*November 8, 2018*

### Attendance:

	2017				2018						
	11/9	12/14	1/11	2/8	3/8	4/12	5/10	8/9	9/13	10/11	11/8
David Kukielski, Head of School	X	X	X	X	X	X	X	X	X	X	X
Donna Harkey, K-12 Principal	X	X	X	X	X	X	X	X	X	X	X
Teacher Representative				X	X	X	X		X	X	X
PTSO Representative	X	X	X	X	X	X	X	X	X	X	X
Curtis Ifill, Chair	X	X	X	X	X	X	X	X	X	X	X
Dr. Charles Hutchison, Vice Chair	X	X	X		X	X	X		X		X
Sarah Baxter, Secretary		X	X	X			X	X			X
Mark Johnson, Treasurer	X	X	X	X	X	X	X		X	X	X
Dr. Rashonda Burkett	X	X	X	X		X		X		X	X
Abby Bottoms		X	X	X	X	X	X	X	X	X	X
Kasi Eagle			X	X		X			X		X

**Welcome, Call to Order at 6:30pm**

**Curtis Ifill**

**Opening Comments/Service Project Presentations**

**Lucas Eitner**

**CIS Mission & Vision**

### Secretary Report

- Minutes to be approved following the closed session

### Development Committee

**Rashonda Burkett**

- Focusing campaign effort on giving Tuesday, November 26, 2018
- Matching portion not confirmed

### Finance Report

**Mark Johnson**

- Budget and wash accounts reviewed in the Finance Committee
- Audit for prior school year complete
- Bond decision to occur in December 2018
- Construction updates reviewed

### Head of School

**David Kukielski**

- Fall athletics banquet successful with inspiring comments from the coaches regarding their team members
- Enrollment for 2019-2020 school year will open November 1, 2018

### Principal's Report

**Donna Harkey**

- Field trips and/or assemblies

- K – trip to Patterson Farms
- 1st grade trip to discovery place
- 3rd grade to city of concord
- 4th grade trip to hiddenite and gem mining
- 7th grade to renaissance festival
- Hs art class to mint museum
- Accomplishments
  - 1st quarter report cards
  - Honor roll assemblies and positive referral celebration
  - NHS fall induction
  - Breast cancer “pink out” and walk
  - Hs choral festival
  - Red cross blood drive
  - Training for new substitutes for cis
- Assessments
  - Math check – ins grade 3 – 8
  - Pre – act grade 10
  - ESL conference (Ms. Rovenstine)
- Professional growth
  - Elementary school conference (Mrs. Ifill)
  - Applied functioning of extreme behaviors (4 cis teachers)

### **Teacher Report**

- Kindergarten: Creating fall trees using paint and colored pencil
- First grade: Learning about the solar system and creating their own planets using watercolors
- Second grade: Learning about the Lascaux Cave paintings and have been creating replica drawings using crumpled brown paper and oil pastels
- Third grade: Learning about Mrs. Olson's trip to Peru, specifically about Peruvian textiles and animals. They will be creating Peruvian textiles with oil pastel and watercolors, and then using oil pastels to draw alpacas to glue down on top of their textile
- Fourth grade: Learning about tinting and shading, painting leaves to practice mixing paint
- Fifth grade: Created Dia de los Muertos paintings and learning about the holiday and its traditions
- Seventh grade ELA: Students have finished reading a copy of the teleplay of Rod Serling's 'The Monsters Are Due on Maple Street' from the infamous Twilight Zone
  - This selection allowed students to analyze human nature and its foibles

### **PTSO**

- Powder Puff Game delayed due to weather, moved to November 14, 2018
- Nothing Bundt Cake fundraiser purchases to be delivered prior to Thanksgiving break
- Spirit Night at Jason's Deli on November 14, 2018
- Pajama Movie night sponsored by Seniors
- Salsarita's Spirit night on November 26, 2018

### **Old Business**

- Building and construction finances / planning still underway
- Voting on new board members

### **New Business**

- Two bald eagles (Stars and Stripes) visited the school
- Mr. Kukielski presented the 2019-2020 School Calendar for approval

### **Open Comments**

- Question related to safety and transitioning between classrooms

### **Closed Open Session at 7:42pm**

### **Opened Closed Session at 7:49pm**

### **Ended Closed Session at 8:37pm**

Rashonda Burkett made a motion to adjourn. Mark Johnson seconded. Motion passed unanimously.

Rashonda Burkett made a motion to approve the minutes from the October board meeting. Mark Johnson seconded. Motion passed unanimously.

Rashonda Burkett made a motion to accept the slate of board member candidates, subject to completion of all necessary paperwork. Mark Johnson seconded. Motion passed unanimously.

**Adjournment 8:39pm**

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

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*Signature*

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*Date*