



CAROLINA INTERNATIONAL SCHOOL
the world is our family

9545 Poplar Tent Rd Concord, NC 28027

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School Hours 8:30 am –3:30 pm

Board of Directors Meeting Minutes September 13, 2018

Attendance:

	2017				2018						
	9/14	10/12	11/9	12/14	1/11	2/8	3/8	4/12	5/10	8/9	9/13
David Kukielski, Head of School	X	X	X	X	X	X	X	X	X	X	X
Donna Harkey, K-12 Principal	X	X	X	X	X	X	X	X	X	X	X
Teacher Representative						X	X	X	X		X
PTSO Representative	X	X	X	X	X	X	X	X	X	X	X
Curtis Ifill, Chair	X	X	X	X	X	X	X	X	X	X	X
Dr. Charles Hutchison, Vice Chair	X	X	X	X	X		X	X	X		X
Sarah Baxter, Secretary	X	X		X	X	X			X		
Mark Johnson, Treasurer	X	X	X	X	X	X	X	X	X		X
Dr. Rashonda Burkett	X	X	X	X	X	X		X		X	
Abby Bottoms	X	X		X	X	X	X	X	X	X	X
Kasi Eagle	X	X			X	X		X			X

Welcome, Call to Order at 6:30pm

Curtis Ifill

Opening Comments/Service Project Presentations

- Ms. Harkey introduced new staff and returning staff to new position
- Jason Weibel presented the school improvement plan (SIP)
 - The SIP will be reviewed and voted on in the October board meeting

CIS Mission & Vision

Lucas Eitner

Secretary Report

- Mark Johnson made a motion to waive the reading and approve the February and March meeting minutes. Kasi Eagle seconded. Motion passed unanimously.

Development Committee

Rashonda Burkett

- Fundraising for capital improvements will continue in 2018-2019, contributions will also be used to reduce debit and/or retrofit the gym into usable space
- Capital Campaign contributions: \$63,000.

Finance Report

Mark Johnson

- Finance committee reviewed current budget
- S&P review complete, CIS maintained a BB+ rating with the additional debt for the new bond

Head of School

David Kukielski

- 858 students enrolled

- No additional wait listed students
- Enrollment will remain open through October 17, 2018

Principal's Report

Donna Harkey

- Assessments
 - BOG for 3rd graders – Wednesday September 12
 - Early Math Placement test for HS – August 28
- Professional Growth
 - Grade book Pro for entering and maintaining grades
 - NCEES for personal growth plans and evaluations

Teacher Report

- 1st Grade: New math program 'Go Math' liked by both students and teachers
- Art: All students have been signed up for ArtSonia which allows students to share their artwork with family members
- 5th/6th Grade: participated in 'Book tasting' to explore books by genre in a fun setting
- 7th Grade: Mastering the skills of reading and comprehension utilizing textual evidence to support logical inferences, theme analysis, and writing an objective summary
- High school: Artists are also involved in a service learning project where they make a special handmade card and then drop it into a giant Jar of Love
 - When the "jar" is full, Ms. Cira will deliver it to the Levine Children's Hospital in Charlotte

PTSO

- First meeting held on September 11, 2018 via Facebook live
- Catalog sale begins September 17, 2018
- Blaze Pizza lunch event co-sponsored by Performing Arts Booster Club September 20, 2018
- Spirit Night at Hawthorne's Pizza September 24, 2018
- International Flea Market to be held in October
- Trunk or Treat event planning underway with Athletics Booster Club
- Barbeque September 29, 2018
- Next PTSO meeting October 9, 2017, 6:30p.m. in the atrium at CIS

Old Business

- The board will continue to accept applications/nominations for the board of directors through October 15, 2018
- New board will be announced in December
- New classroom space and gym remain a high priority

New Business

- None

Open Comments

- None

Closed Open Session at 7:46pm

Opened Closed Session at 7:52pm

Mark Johnson made a motion to approve employment agreements. Kasi Eagle seconded. Motion passed unanimously.

Ended Closed Session at 8:40pm

Mark Johnson made a motion to adjourn. Kasi Eagle seconded. Motion passed unanimously.

Adjournment 8:41pm

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date