



CAROLINA INTERNATIONAL SCHOOL
the world is our family

9545 Poplar Tent Rd Concord, NC 28027

Phone: 704.455.3847 Fax: 704.455.4672

School Hours 8:30 am –3:30 pm

Board of Directors Meeting Minutes

March 9, 2017

Attendance:

	2016								2017		
	4/14	5/12	6/9	8/9	9/8	10/13	11/10	12/15	1/12	2/9	3/9
David Kukielski, Head of School	X	X	X	X	X	X	X	X	X	X	X
Donna Harkey, K-12 Principal	X	X	X	X	X	X	X	X	X	X	X
Teacher Representative	X	X				X	X	X	X	X	X
PTSO Representative	X	X		X	X	X	X		X	X	
Curtis Ifill, Chair	X	X	X	X	X	X	X	X	X	X	X
Dr. Charles Hutchison, Vice Chair	X	X				X	X	X	X	X	X
Sarah Baxter, Secretary	X			X	X			X			X
Mark Johnson, Treasurer	X	X	X	X	X	X	X	X	X	X	X
Tom Anderson	X		X								
Dr. Rashonda Burkett	X	X	X	X	X	X		X	X		X
Abby Bottoms	X	X	X	X	X	X		X	X	X	X
Kasi Eagle						X	X	X	X	X	X

Welcome, Call to Order at 6:30pm

Curtis Ifill

Opening Comments/Service Project Presentations

- First singing of the Alma Mater
- 1st and 2nd grade service projects

CIS Mission & Vision

Cheryl Reed

Secretary Report

Sarah Baxter

- Mark Johnson made a motion to waive the reading of the minutes, Rashonda Burkett seconded. Motion passed unanimously.

Development Committee

Rashonda Burkett

- Have an opening for a part time for Development

Finance Report

Mark Johnson

- Met on March 7, 2017
- Annual budget meeting to be held in May
- Changing pay method from check to ACH for traffic officers
- Solar installations in late March
- Noise reduction quotes requested for the gym and atrium

Head of School Report

David Kukielski

- Lottery was a success on March 4, 2017

Principal's Report**Donna Harkey**

- High school registration to be held March 9th through March 17th
- 3rd quarter is complete
- Report cards for 3rd quarter will be distributed on March 13th
- Lip Sync contest on February 17th was a huge success

Teacher Report**Cheryl Reed**

- See report

PTSO

- Silent auction was a huge success

Old Business

- None

New Business

- April board meeting will occur on the 11th instead of the 13th due to Spring Break

Open Comments

- None

Rashonda Burkett made a motion to go into closed session, Mark Johnson seconded. Motion passed unanimously.

Closed Open Session at 7:28pm**Opened Closed Session at 7:35pm**

Curtis Ifill made a motion to go come out of closed session, Mark Johnson seconded. Motion passed unanimously.

Ended Closed Session at 8:35pm

Mark Johnson made a motion to adjourn. Rashonda Burkett seconded. Motion passed unanimously.

Adjournment 8:40pm

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date