



THE WORLD IS OUR FAMILY

CAROLINA INTERNATIONAL SCHOOL

A NORTH CAROLINA PUBLIC CHARTER SCHOOL

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Board of Directors Meeting Minutes

September 12, 2013

Attendance:

	2013					2014					
	8/15	9/12	10/10	11/14	12/12	1/9	2/13	3/13	4/10	5/8	6/12
Scott Elliott											
Dr. Charles Hutchison		X									
Sam Leder		X									
Tom Anderson		X									
Curtis Ifill		X									
Jeff Mann											
Melissa Cooler											
Mystica Nelmes		X									
Donna Harkey		X									
Sally Reynolds		X									
Abby Bottoms		X									
Sarah Poling		X									
PTSO		X									

Call to Order: 6:38 by Charles Hutchison

CIS Mission Statement

Sarah Poling

New Staff

Mystica Nelmes introduced the new staff members.

Mystica Nelmes

Committee Reports

Secretaries Report

Reviewed the minutes from the June 13, 2013 and June 26, 2013 meetings. Curtis Ifill made a motion to accept the minutes with the noted changes. Tom Anderson seconded. Motion passed.

Abby Bottoms

Building Committee Report

Tom Anderson provided an overview of the building project including the following points:

Tom Anderson

- Construction entrance will be cut into the site within the next two weeks.
- It is too early in the process to determine a reliable date for the move. The plan is to get into the new building as soon as possible. By January 2014 we should have a better idea of the estimated move date.
- Target for ground breaking is October 2013.

Capital Campaign Committee

Tom Anderson and the capital campaign committee will be meeting with two individuals to make a final recommendation to the board.

Tom Anderson

Finance Report

Reviewed the budget and balance sheets provided by LB&A, the funding from CMS and the fees associated with the bond.

Curtis Ifill and Sam Leder

Academic Report

Mystica Nelmes provided an overview of academics including the following points:

Mystica Nelmes

- Open House in August was successful. We had food and ice cone trucks come. Parents were able to lease laptops, sign-up for BASP, swap old uniforms, and buy a ticket for the gravel lot lottery
- Technology night went well. We had about 30 parents.
- Our new math programs are here...Go Math! for grades 3-6 and Big Ideas for grades 7-10. As soon as our student numbers are finalized we can get started putting students into the system.

- Today is the 13 day of school, we are at 597 students. We budgeted for 597, but are still hoping for 604.
- 6th grade went on a field trip at Cabarrus Arena to learn about Soil and Water
- Pictures and picture make-ups went well Wednesday and Thursday
- Administration meets weekly along with the technology group to discuss needs, issues, and updates.
- Next Week, we will have Curriculum night for elementary on 17th, middle/high the 19th, and an assembly for International Peace Day on Friday.

Donna Harkey, Assistant Principal

Donna Harkey provided an overview of academics including the following points:

- PRC 060 IDEA grant approved in April for \$67,600 – we will hear from DPI as to the exact amount to be received next week
- PRC 029 applied for \$116,850 – we will know funds awarded in October
- Requested in July for the SSRF to continue
- Currently serving 42 EC students K – 10 ; 4 pending in process
- Currently serving 29 ESL students K – 10; 2 in US less than one year
- Push IN to 30 different classes
- RTI serving 5 students
- AIG plan to be submitted by October 15, 2013

Sally Reynolds, Assistant Principal

Sally Reynolds provided an overview of academics including the following points:

- 100% of our 3rd Graders completed the Beginning of Grade (BOG)3 reading assessment;
- W-APT (ELL) Assessments completed for all new students to CIS;
- NC State Board of Education approved to delay the release of the 2012-13 student assessment results (EOC/EOG). They will not be available before November.
- Fall MAP Assessments will occur for kindergarten through 10th grade, projected to begin October 7th;
- Data Focus – defining with Teacher Teams what data around student work is meaningful, and can serve as benchmarks towards student proficiency around NCSCS.

PTSO Report

Eileen Sousley

Eileen Sousley provided an overview of the following points:

- Jennifer Henry the new co-chair
- They now have 6 voting members and a new volunteer crew
- Calendar at a glance
- Catalog fundraiser going well
- Meetings have moved to the 1st Monday of the month

Staff Report

Sarah Poling

1st Grade – We are learning literacy through the DAILY 5 format. We have built reading stamina to 18 minutes of reading by ourselves!

2nd Grade – We have been using Thinking Maps throughout our language arts and social studies lessons. We have introduced 7/8 of the maps and the students are loving them! We are getting ready to celebrate Oktoberfest tying in a lot of connections to our sister country, Germany.

4th Grade – We have just completed our novel study for the book Because of Winn Dixie. Our students are now working on in-class projects to reflect on their reading. Students got to choose from a variety of ways to demonstrate their comprehension of the novel. Some of their choices included creating a newscast, interviewing a character, writing a song, building a model/diorama, designing applications for an ipod touch, creating a game board, designing a billboard, and building a football team! It is amazing to see all the creativity coming from the fourth grade. Students have even used their laptops to record themselves interviewing characters and performing their newscasts! We are very proud of all the fourth graders and their hard work these past three weeks!

5th Grade – We created an artifact museum with Native American Artifacts today ranging from teepees, to nature-made dream catchers, and even knitted Navajo blankets. They loved this project especially when they were able to take on the role as teacher and grade another student's project while still reflecting upon their own work. Mrs. Fisher will be posting pictures on her web page over the weekend.

Music – Our band is underway and playing. The band size is at 21 students which is up from 15 students last year. We are growing! We do not have an official chorus but our 6th grade music class will be singing a choral song called "No Wars Will Stop Us Singing" for the International Day of Peace next Friday.

Art – Middle and High School Art Students are currently working on PROJECT REVOLUTION: Art for Positive Changes. Students were asked to identify a problem that they think needs to be changed in their school, their community, their state, their country, or worldwide. They were then taught JUXAPOSITIONING and instructed to create an original poster that promotes positive change. These posters will be finished on Tuesday and the REVOLUTION will begin when they are posted all over campus. Elementary students are focusing on learning the color wheel, identifying geometric and organic shapes, and collage.

Old Business

The bond closed on August 16, 2013.

Open Comments –

None

Closed Session 7:40 pm Sam Leder motioned to go into closed session to discuss contractual and personal matters. Curtis Ifill seconded.

Open Session 8:10 pm

Sam Leder made a motion to approve employment contracts and the US Bank agreement. Curtis Ifill seconded. Motion passed.

Curtis Ifill made a motion to adjourn. Tom Anderson seconded.

Adjournment 8:15 pm

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date