



9545 Poplar Tent Rd Concord, NC 28027

Phone: 704.455.3847 Fax: 704.455.4672

School Hours 8:30 am –3:30 pm

Board of Directors Meeting Minutes

June 9, 2016

Attendance:

	2015							2016				
	6/11	8/13	9/11	10/8	11/12	12/10	1/14	2/11	3/10	4/14	5/12	6/9
Scott Elliott	X											
Dr. Charles Hutchison	X	X	X	X	X	X	X	X		X	X	
Tom Anderson		X	X	X	X	X				X		X
Curtis Ifill	X	X		X	X	X	X	X	X	X	X	X
Rashonda Burkett	X	X	X	X	X	X	X	X	X	X	X	X
Mark Johnson	X	X	X	X	X	X	X	X	X	X	X	X
Sarah Baxter	X		X	X	X		X	X	X	X		
Donna Harkey	X	X	X	X	X	X	X	X	X	X	X	X
Sally Reynolds	X											
Abby Bottoms	X	X	X		X	X	X	X	X	X	X	X
Teacher Rep	X		X	X		X	X	X	X	X	X	
PTSO	X		X		X		X	X		X	X	
David Kukielski	X	X	X	X	X	X	X	X	X	X	X	X

Call to order 6:35pm

Curtis Ifill

CIS Board Email Responses and General Comments

Curtis Ifill

CIS Mission & Vision

Abby Bottoms

Secretary's report

Sarah Baxter

- Tom Anderson made a motion to waive the reading of the minutes, Mark Johnson seconded, motion passed unanimously

Development and Giving Committee

Rashonda Burkett

- June 30th is the last day of the fiscal year for the annual fund
- Guidance is needed from the board for the goal for next year's development plan
- Marketing video is in the final stages for use next year

Finance Report

Mark Johnson

- Reviewed reports prepared by LB&A
- CIS will finish the year with a budget surplus
- Construction Committee met with Boxman Studios as an option for modular units
- Solar power contractors were on site to determine the best location
 - 6 people donated \$810 to date for the solar grant
- The installation of the fan in the atrium is underway

Head of School Report

David Kukielski

- Rising 9th grade enrollment update:
 - 14 withdrawals out of 74 students
 - 40 potential students on the wait list

Principal's Report

Donna Harkey

- Global Ready School Status achieved
- Athletic Awards banquet – approximately 200 in attendance
- First Graduation successful
- EOG's, EOC's all completed June 3
- AP training:
 - Next week to be attended by R. Rovenstine for English, and J. Fainter for History
 - AP Calculus in July – C. Desmedt
- AIG plan revised for BoD approval and then DPI submission

Teacher Report

Cheryl Reed

- School not in session

PTSO

- None

Old Business

- None

New Business

- Tom Anderson made a motion to pay down the Wells Fargo Line of Credit to a zero balance for 30 days. Rashonda Burkett seconded. The motion passed unanimously.

Open Comments

- None

Tom Anderson made a motion to go into closed session to discuss a personnel matter, Mark Johnson seconded. Motion passed unanimously.

Closed Open Session at 7:30pm

Opened Closed Session at 7:35pm

Ended Closed Session at 8:50pm

Mark made a motion to accept David Kukielski's employee agreement. Tom Anderson seconded. The motion passed unanimously.

Tom Anderson offered his resignation as a board member. Rashonda Burkett made a motion to accept. Mark seconded. The motion passed unanimously.

Mark Johnson made a motion to adjourn, Rashonda Burkett seconded. Motion passed unanimously.

Adjournment 8:51pm

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date