



CAROLINA INTERNATIONAL SCHOOL
the world is our family

9545 Poplar Tent Rd Concord, NC 28027

Phone: 704.455.3847 Fax: 704.455.4672

School Hours 8:30 am –3:30 pm

Board of Directors Meeting Minutes December 15, 2016

Attendance:

	2016											
	1/14	2/1	3/10	4/14	5/12	6/9	8/9	9/8	10/13	11/10	12/15	
David Kukielski, Head of School	X	X	X	X	X	X	X	X	X	X	X	
Donna Harkey, K-12 Principal	X	X	X	X	X	X	X	X	X	X	X	
Teacher Representative	X	X	X	X	X				X	X	X	
PTSO Representative	X	X		X	X		X	X	X	X		
Curtis Ifill, Chair	X	X	X	X	X	X	X	X	X	X	X	
Dr. Charles Hutchison, Vice Chair	X	X		X	X				X	X	X	
Sarah Baxter, Secretary	X	X	X	X			X	X			X	
Mark Johnson, Treasurer	X	X	X	X	X	X	X	X	X	X	X	
Tom Anderson				X		X						
Dr. Rashonda Burkett	X	X	X	X	X	X	X	X	X		X	
Abby Bottoms	X	X	X	X	X	X	X	X	X		X	
Kasi Eagle									X	X	X	

Welcome, Call to Order at 6:33pm

Curtis Ifill

CIS Board Email Responses and General Comments

Curtis Ifill

CIS Mission & Vision

Rachael Rovenstine

Secretary Report

Sarah Baxter

- Rashonda Burkett made a motion to waive the reading of the minutes, Mark Johnson seconded, motion passed unanimously

Development Committee

Rashonda Burkett

- Capital campaign is under way. Marketing committee creating materials to increase awareness among the internal and external community

Finance Report

Mark Johnson

- Budget was reviewed on December 6, 2016. Student enrollment will continue through the end of January.
- Solar panel project to begin first quarter of 2017
- Alternatives to review noise reduction in the gym are under way
- Renewed line of credit will include an annual fee

Head of School Report

David Kukielski

- The BASP program continues to grow with average of 65-70 students per day
- Registration applications received for next school year to date are 261

Principal's Report

Donna Harkey

- 2 ½ week break begins tomorrow afternoon

- Fine Arts night very successful
- Homecoming Game and Homecoming Dance were both successful with great turn out
- 5th grade field trip to see 'The Nutcracker'
- 6th grade visited Chapel Hill – Morehead Planetarium
- 3 informational sessions held for prospective students/parents
- Award nominations:
 - Ben Carson scholarship
 - Victor E. Bell scholarship
 - Prudential Spirit of Life award
- HS Exams completed

Rachael Rovenstine

Teacher Report

- 2nd through 4th grade: Classes designed t-shirts for the earth day t-shirt company. Winner to be announced in January
- 5th/6th grade: Environmental Studies students worked on researching drought in the history of the U.S. and around the world
- 11th grade: Students were given a famous abolitionist to dress as and perform as during a formal dinner party
- 7 seniors who will be graduating early

PTSO

- No update

Old Business

- No old business

New Business

- No new business.

Open Comments

- No open comments.

Rashonda Burkett made a motion to go into closed session, Mark Johnson seconded. Motion passed unanimously.

Closed Open Session at 7:32pm

Opened Closed Session at 7:37pm

Ended Closed Session at 8:16pm

Mark Johnson made a motion to adjourn. Rashonda Burkett seconded. Motion passed unanimously.

Adjournment 8:30pm

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date