



THE WORLD IS OUR FAMILY

CAROLINA INTERNATIONAL SCHOOL

A NORTH CAROLINA PUBLIC CHARTER SCHOOL

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Board of Directors Meeting Minutes

January 12, 2012

Attendance:

	2011				2012							
	9/8	10/13	11/10	12/8	1/12	2/9	3/8	4/12	5/10	6/14	7/12	8/9
Tom Anderson					X							
Nimish Bhatt		-										
Abby Bottoms	X	-	X	X	X							
Scott Elliott		-	X	X	X							
Tisha Greene		-										
Donna Harkey	X	-	X	X	X							
Dr. Charles Hutchison	X	-	X	X	X							
Sam Leder	X	-	X	X	X							
Terri Clay Meadows		-			X							
Mystica Nelves	X	-	X	X	X							
Gloria Campbell-Whatley		-		X								
Maureen White	X	-	X	X	X							

Call to Order: 6:45 pm

Scott Elliott opened by thanking the attendance for patience as the Board met with team of architects before meeting. Scott Elliott announced that no decision had been made regarding changing the mascot for the upper grades.

CIS Mission Statement

Sarah Frankart, Teacher Liaison

Service Project Presentation:

Students from

Mr. Bunch, Mrs. Hopkins and Ms. Valentino's classes

Kindergarten students showcased their recent service project at the Harrisburg Food Pantry.

Ms. Audra Woods class

Second grade students showcased individual service projects to benefit *World Vision*.

Donna Harkey introduced Heather Matlock, a new art teacher in attendance, stating that she had displayed "positive energy" in her short time at CIS and that CIS was happy to have the 10-year veteran of CMS schools on board. Donna Harkey also recognized new teacher CiCi Huang.

Secretary's Report

Maureen White, Secretary

Maureen White read the December meeting minutes and made a motion to accept. Sam Leder seconded the motion. Motion passed.

Finance Report:

Jennifer Bray, Acadia NorthStar, L.L.C.

Jennifer Bray reviewed the recommended changes from the December finance committee meetings, reflected on financial handouts. Sam Leder made a motion to accept the changes. Maureen White seconded. Motion passed.

Scott Elliott made a statement that in regards to the positive financial position CIS finds itself in, the CIS family deserved kudos for sticking to the financial projections laid out for the current year.

Committee Reports

Campus Construction Committee:

Tom Anderson

Tom Anderson offered update on acquisition process and noted positive interaction with architects regarding the visioning process. He mentioned the next building committee meeting would be the following Tuesday.

- Scott Elliott mentioned that the Campus Construction Committee has been doing a great job. He noted a presentation for families and parents from architects at 5:30 before the February 9 Board meeting.
- Suzanne Guimmond asked what role the grant committee could play in the process. Scott Elliott stated that a master plan was needed before seeking donors.
- Charles Hutchison inquired as to Tom Anderson's sense of parent response to plans. Tom Anderson reported that response had been positive overall, noting a few examples of less positive feedback.
- Scott Elliott described taking CIS founder, Dr. Beall, to the property.

PTSO Report:

Suzanne Guimmond

Suzanne Guimmond revisited her offer for Grant Committee to connect to the construction committee before sharing the following updates on behalf of PTSO:

- \$800.00 revenue from frozen food sales
- Talent show set for February 17 – seeking location
- Seeking volunteers for the silent auction March 11 at University Hilton
- Ultimate International Race to take place before the International Festival, April 28

Teachers' Report:

Sarah Frankart, Teacher Liaison

Sarah Frankart shared updates on behalf of the staff on several classes and Student Council. Details found in Staff Update attachment to minutes.

Scott Elliott inquired about teacher response to flexible spending account. Abby Bottoms reported that 9 had responded with interested and 10 declined enrollment.

Maureen White commended the teachers for implementation and administration for their support of grade-wide service projects. Maureen White commented for the record that though service initiatives may have been supported in the past, the Board had not seen the level of support it currently was. Scott Elliott agreed and inquired as to students' response to presenting at Board meetings. Sarah Frankart responded that the response had been positive so far.

Academic Report:

Mystica Nelmes, Principal

Mystica Nelmes gave an overview of academic status including the following points and newly implemented programs:

1. Exams for middle and high will be January 17-20
2. Lockdown Drill took place on January 6th to practice a drug search with the dogs and blackout in case a threatening intruder comes on campus.
3. Lottery numbers for 2012-2013 are 193.
4. Hot Lunch: a survey and menu was distributed for parent feedback. Parents had responded that the prices were too high priced any many of the choice were "fatty" or otherwise undesirable.
5. Title II audit will be February 16th looking at the last 5 years with new teachers
6. Mascot-still in the planning stages and working with students on it. 60% of students voted for a cobra.
7. New Semester starts-January 24th
8. Australians coming to visit for a day, January 19th
9. Technology Update- wi-fi access points have been evened out across campus.
10. Article in Observer was about Charters spending per pupil and was positive despite the fact CIS was 2nd lowest.

Discussion of revenue from hot lunch program to be applied toward funds to support families with hardship. Abby Bottoms reported that such expenditures totaled approximately \$50.00 per month.

Donna Harkey had the following updates:

Donna Harkey, Assistant Principal

1. Spelling Bee-winner Omar Mahmood-4th grader and runner up Abby Stephens-6th
2. January 13th-Omar and Mrs. Harkey will go to the Regional Spelling Bee and Mrs. Harkey was asked to be a judge
3. ESL testing took place this week-tested 9 kindergarteners
4. "Discovery" groups took place this week for Little Architects to receive input from staff as well as students across grade levels and council representatives
5. 2nd Semester schedules change: students' A and B day will flip flop

6. Professional Development will be January 24th for Staff on Affective teaching with SIOP and Frameworks of Poverty added

Charles Hutchison inquired as to professional development content, offered his perspective on specific materials being used and offered recommendations for alternatives.

Scott Elliott asked for clarification on lottery numbers. Mystica Nelmes stated that a more specific breakdown of the numbers would be available next month. Scott Elliott replied that the information and numbers would be helpful in the loan application process.

New Business:

Sam Leder made a motion to accept Tisha Greene's Board resignation and approve the Board application of Tom Anderson, as he had fulfilled stated requirements of serving on CIS committee prior to application. Maureen White seconded. Motion passed.

Open Comments:

Suzanne Guimmond stated she also liked focus on service projects. She asked if new Chinese teacher would affect grade 7. She noted that volunteers were being sought for Odyssey of the Mind. She voted for a comet as the mascot. She advocated for the international/environmental mission to be reflected in new plans for facility.

7:45 Sam Leder voted to go into closed session. Charles Hutchison seconded. Motion passed.

Closed Session: Contract matters: personnel. Open Session: 8:40 pm

Maureen White motioned to accept the following three motions, as discussed in closed session. Scott Elliott seconded. Motions passed.

- Accept contracts for two new teachers: Weisi Huang and Heather Matlock.
- Approve a bonus and potential raise in salary for staff member as discussed.
- Authorize Sam Leder and/or Scott Elliott to negotiate on behalf of CIS with Cabarrus Bank and Trust to obtain best terms and conditions for land purchase.

Sam Leder motioned to adjourn the meeting. Charles Hutchison seconded. Motion passed. **Adjournment:** 8:45 pm.

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date

BOD Meeting January 12, 2012

Staff Report

Ms. Kim Hoyle

Personal Finance Classes

- Now have a CFNC (College Foundation of North Carolina) account
- They take surveys at the site to find out likes, dislikes, college decisions, vocational decisions, etc. for high school classes
- Showing them possibilities and outcomes of their decisions
- 8th grade is scheduling a lunch trip showing how business lunches work with prospective clients in a professional setting
- They will dress appropriately and learn “manners” of dealing at an adult level

Math Classes

- Using the SMART board interaction to bring lessons to life
- Great addition to my math classes
- Interaction between the students and myself are great

Ms. Katie Smith

- Ninth grade creative writing is working on a poetry unit
- A published poet came in and taught about writing poetry

Mr. Paul LaRue

- 3rd/5th grade keyboarding classes are working with a new program TuxType
- TuxType is a free and open source
- Create their own word lists & practice typing in games that measure speed and accuracy

Ms. Honan's 5th Grade

- Working on a cross-curricular LA and SS debate on the Revolutionary War
- Topic: relative impact of two young patriots involved in the war
- Students chose a Patriot whom they thought had the greatest impact on the fighting of the war
- Now preparing to argue for OPPOSITE individual, in order to understand perspectives other than their own
- The debate will be tomorrow, and things are getting a bit rowdy during preparations...

Ms. Kawski's 3rd Grade

- Reading novels by Judy Blume, *Jerry Spinelli*, and Louis Sachar – 3 Newbery honored authors

Ms. Giraldo

Spanish I and II

- Worked on a model of how they envision CIS in the future
- Used Google maps, found the location, created a school using Sketch up, (which Mr. LaRue introduced)
- Students had to build a structure that would house K-12, focusing on the environmental/international aspect of the school
- Students compared the school system in Costa Rica with the U.S and had to label every building and room in English and Spanish
- The Spanish native speakers are writing a news article about their experience while they virtually traveled to Costa Rica

4th Grade

- As a global connection and an extension to learning about early civilizations in the U.S in their curriculum students have been introduced to early civilizations in Mesoamerica
- They have been learning about the Mayas, Incas and Aztecs
- They will compare them with the native Americans

Ms. Hommes

- Band is doing such a great job that they want to perform for the board meeting
- Can't until March since we have a basketball game during Feb. BOD meeting
- By this time, we'll really be rockin'

Ms. Scopoulis's 5th Grade

- Writing to a Marine and a Navy officer as our service project coming up
- Received first letter from a Marine and he addressed the students individually which they loved
- Also working on Polygon projects
- Students are having fun looking for different Polygons in society on their computers and then they will be making their own Polygons from everyday supplies

Ms. Deiwert's 2nd Grade

- Readers Theatres from folktales around the world.
- Incorporates the new common core standards as well as working on expression and fluency!