



THE WORLD IS OUR FAMILY

CAROLINA INTERNATIONAL SCHOOL

A NORTH CAROLINA PUBLIC CHARTER SCHOOL

8810 Hickory Ridge Road, Harrisburg, NC 28075

704.455.3847 • 704.455.4672 (fax)

info@CarolinaInternationalSchool.org • www.CarolinaInternationalSchool.org

Board of Directors Meeting Minutes

April 19, 2012

Attendance:

	2011				2012							
	9/8	10/13	11/10	12/8	1/12	2/9	3/8	4/19	5/10	6/14	7/12	8/9
Tom Anderson					X	X	X	X				
Nimish Bhatt		-										
Abby Bottoms	X	-	X	X	X	X	X					
Scott Elliott		-	X	X	X	X	X	X				
Tisha Greene		-										
Donna Harkey	X	-	X	X	X	X	X	X				
Dr. Charles Hutchison	X	-	X	X	X		X					
Sam Leder	X	-	X	X	X	X	X	X				
Terri Clay Meadows	X	-			X	X	X	X				
Mystica Nelmes	X	-	X	X	X	X		X				
Gloria Campbell-Whately		-		X								
Maureen White	X	-	X	X	X	X	X	X				

Call to Order: 6:40 pm

CIS Mission Statement

Sarah Frankart

Mystica Nelmes introduced new Chinese teacher, Mrs. Shannon Du.

Campus Construction Committee:

Tom Anderson

Tom Anderson offered the following updates on the land purchase: CIS had closed on the property, land being annexed by the city, building projects to begin in June with June 3 as a tentative family picnic at the property.

Scott Elliott thanked Tom Anderson for the update and thanked the committee for their hard work to date.

Service Project Presentation:

Students showcased their recent service projects: 7th grade organized a blood drive through the American Red Cross. 8th grade shared plans to recognize a Cover the Night observation on April 20.

Finance Report:

Jennifer Bray, Acadia NorthStar, L.L.C.

- Jennifer Bray reviewed the recommended changes from the March finance committee meetings, reflected on financial handouts.
- Discussion of levels of possible statewide budget cuts. Jennifer Bray suggested planning for a 5% cut.
- Scott Elliott requested moving \$475.00 from the restitution line to the Board line for a budget and Board planning retreat.
- Maureen White made a motion to accept the recommended changes to the budget, including the move of \$475.00 from restitution line to Board line. Sam Leder seconded. Motion passed.

Secretary's Report

Maureen White, Secretary

Maureen White read the February meeting minutes and made a motion to accept. Tom Anderson seconded the motion. Motion passed.

Committee Reports

Academic Report:**Mystica Nelmes, Principal**

Mystica Nelmes gave an overview of academic status including the following points and newly implemented programs:

- 185 day waiver was accepted (180 days with students and 5 teacher workdays)
- 2012-2013 Calendar is finished, pending BOD approval
- Teachers took the teacher working conditions survey
- Student intent forms are in
- Sub orientation was successful with 6 new subs in training
- Teachers voted for the following new programs and initiatives:
 - continue PD on Common Core/Essential Standards, Formative and Summative Assessments
 - Maintain one platform for students-Edmodo
 - Create a unified grading system across the grade levels
- Quarter 3 Awards assembly will be by individual homerooms
- School leadership committees seeking parent representatives for K-2 and 3-5
- Completed the Technology plan for the school-posted on the school's website

Donna Harkey had the following updates:

Donna Harkey, Assistant Principal

- Completed the 2012-2013 schedule for classes
- Discussion of field testing - April 23 for 4, 6, 8, and 10, charter school required participation in addition to EOG.
- Proctors for field testing – all EOG/EOC slots filled.

PTSO Report:

Dee Dee Brenneman shared the following updates on behalf of PTSO:

- Two seats open for re-election – to vote at the International Festival
- Earth Day and Fun Run was a success with a \$5,000.00 profit from Fun Run
- Teacher Appreciation events completed
- Send suggestions for potential grant-funded needs/initiatives to cisptso@gmail.com as PTSO seeks grant from Rack Room Shoes.
- Surveys out to gain input on funding needs
- Updates on equipment and supplies purchased through labels for education program.
- Trip to Biztown scheduled for June 6.

Teachers' Report:**Sarah Frankart**

Sarah Frankart shared updates on behalf of the staff. Details found in Staff Update attachment to minutes.

New Business

- Terri Clay Meadows made a motion to accept the proposed 2012-2013 academic calendar. Sam Leder seconded. Motion passed.
- Scott Elliott announced that Maureen White had submitted resignation from the Board. Maureen White thanked CIS and the Board for the opportunity to serve and stated that she will step down with regret at the conclusion of the July 2012 meeting.

Open Comments

- Connie Byrne requested feedback on the move to the point scale as well as a laptop requirement for 3rd grade.

Scott Elliott restated the vote from the February meeting and the Board's intention to stay in alignment with local, state and national trends. Kate Honan, teacher in attendance, offered additional clarification on grading scale from a teacher's point of view.

7:45 Sam Leder moved to go into closed session. Maureen White seconded. Motion passed. **Closed Session:** Contract matters: personnel. Open Session: 8:40 pm

Scott Elliott voted to approve the two contracts discussed in closed session, for Shannon Du and Tracy Williams. Tom Anderson seconded. Motion passed

Maureen White motioned to adjourn the meeting. Terri Clay Meadows seconded. Motion passed. **Adjournment:** 8:45 pm.

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date

BOD Meeting April 19, 2012

Staff Report

Ms. Deiwert – 2nd Grade

- 2nd grade had a FANTASTIC Science Fair in April! The kids rocked!

Ms. Fitchett – 4th Grade

- We are working on our lighthouse projects (students are making models; gallery walk next week to display them)
- In science we are beginning our animal adaptations unit
- Our culminating celebration for our novel study of Holes was a dinner party where all the students came in character (even Ms. Harkey joined!)

Ms. Hoyle – Personal Finance

- We are filling out job applications to McDonalds, Chick-Fil-A, Walmart, etc
- Students don't know I have several teachers that are going to interview them once they get their applications back to me
- They will be called to a teacher's classroom to do the interview – caught off guard to think on their feet
- We also did a tax return with Abby Bottoms showing them how they could pay or get money back from the government

Mr. Lipp – 6th Grade

- Field trip to Myrtle Beach
- Visit to the aquarium and other educational experiences

Ms. Nelmes is teaching **Ms. Niederer's** 8th grade math class tomorrow!