

CIS Buildings & Grounds Committee

MINUTES - January 11, 2010

In attendance: Scott Elliott, Carole Forbes, Anna Montgomerie,
Greg Nelms, Darryl Strack

Old Business:

Recording Secretary - A new Recording Secretary is still needed. Anna will send a request to PTSO for a new Chair Person and Recording Secretary. Anna Montgomerie's last month as committee chair will be February.

Campus Map - Darryl Strack presented a CAD map of the CIS Campus. This map will be sent to L. Gabbard, G. Nelms, P. Dulaney, D. Duncan and S. Elliott for any edits or additions. Edits and additions will be presented at the Feb. 1 B&G Meeting. Having 'layers' in the electronic version is an option. (Layers could include but are not limited to; entire property, buildings, electrical plan, fire escape routes, ropes course, gardens, trails, etc.) If all edits and additions are approved at the Feb. 1 meeting, Darryl Strack will finalize the map for use on the CIS web site and in future Student Handbooks.

Drainage from HVAC units - Ken Baltes (ON HOLD UNTIL FURTHER NOTICE)
Ken Baltes will address this issue when he is able to return to meetings.

Broken Asphalt / Concrete Pad - Update from Greg Nelms. Screening to go in to worst area by K-2 playground soon. Scott Elliott stated that we should have a permanent repair / replacement made in this area by spring. We have two estimates at present (\$5-7K). Darryl Strack is working on acquiring another estimate. Greg Nelms is getting quotes on sealing / patching the cracked areas in the asphalt that are near the entrance to the gravel (lower) parking lot.

Water Fountain - Greg Nelms acquired an estimate on a weatherproof outdoor water fountain. The freeze proof, handicapped accessible, 'park like' fountains will be in the area of \$5500. (In the days following the meeting, Tom Bagen volunteered to repair the existing outdoor fountain when the weather warms. He is also working on acquiring more estimates for other types of weatherproof fountains.)

Permanent School Sign - Carole Forbes reported that a sign design by Austin Canvas (Albertson family) has been approved. Once the exact location has been determined and all permitting is in place, installation will begin. There is a possibility that electric can be run from the the athletic field meter / pump house.

Gutters & Rain Barrel Placement - Pam Dulaney will acquire estimates on gutters when time allows. The plan is to address the most problematic areas first.

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Old Business (cont.):

The Buildings & Grounds Committee has \$170.00 remaining from the fall plant sale. The committee members present agreed that these existing funds should go towards the addition of a new culvert below Ms. Canham's room to help improve drainage.

New Business:

Lawn & Landscaping Quotes - Skipper Pond has collected quotes on from three landscape maintenance companies. These quotes all include year round maintenance of the CIS grounds. These were presented by Greg Nelms.

Green Horizons - \$1010 / month

Green Acres - \$2000 / month

Smith Ground Management - \$1900 / month

An attempt will be made to get more funds into the budget to cover the use of a contracted grounds maintenance company. More review will follow.

Buildings & Grounds Project List - A preliminary *Buildings & Grounds Active Projects* list was presented and edited. Edited version will be distributed at the February B&G meeting.

A new day for B&G meetings will be researched in an attempt to increase attendance.

Ground Cover for K-2 Playground - A new playground covering is needed in the K-2 and possibly the 3-6 playgrounds. The current mulch continues to wash away and create drainage problems. Greg Nelms will obtain estimates for grass and gravel for these areas.

Next Meeting: Monday, February 1, 2010 @ 6:30 p.m. in the CIS Conference Room

The meeting was adjourned at 7:40 p.m.